**Date: November 20, 2019**

**Present:** Liz Strauch (3), Paige Warner (4), Greg Williams (5), Angela Stephens (TA), Natalie Marinelli (Support Staff), Keith Koteles (Special Area), Laura Gaddy (Admin.), Harvey Bagshaw (AP), Marc Levy (Parent), Karen Crane (Parent), Amanda Moore (Parent)

**Absent:** Lacey Degado (K), Bonnie Mulkeen (1), Sarah Wilson (2),Vincent Esposito (parent)

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| **TOPIC** | **PRESENTER** | **NOTES** | **NEXT STEPS/WHO’S RESPONSIBLE** |
| Welcome | Warner |  |  |
| NC STAR Update | Gaddy/Bagshaw | Mr. Bagshaw updated the team on the NC Star process.There are currently 7 “teams” and every staff member is on a team. There are 6 goals on our plan and the goal is to meet 2 this year, 2 next year, and 2 the following year. Our goals address the following areas:- school-wide behavior management- standards alignment and integration (STEAM, global)- data driven instruction and PLC use of data - effective PLC processes - community communication and community partnerships | Mr. Bagshaw will frequently update the team on NC STAR progress. |
| Staff Questions | Cafeteria MusicCareer DayCurriculum NightIdeas for PlaygroundSensory activity in hallway | A few teachers are asking if the music is still necessary in the cafeteria, as they want kids to have more time to socialize. Opinions vary on this from grade to grade. A staff survey will be sent out and we will revisit the topic once feedback is received. The team discussed moving Career Day to the last Friday of the month or to November 1st. It has always been on October 31st so that students could wear career costumes and not Halloween costumes. We will revisit this later as it will not be planned until next fall.The team discussed possible changes to “Curriculum Night” next school year. The beginning of the year is tough on both teachers and parents. Parents of older students agree that it is not necessary and are okay with just an information packet coming home. However, parents of younger students still prefer to have it. Mrs. Gaddy does not feel comfortable with eliminating it, but we can discuss further if changes need to be made. The team discussed moving curriculum night a little later in the year since we are now on a 9-week grading period. Mrs. Gaddy asked team reps to ask around and find out how other schools do curriculum night so that we can get some other ideas. We will revisit this in the spring.A suggestion was made to look into adding paintings to our bus lot (i.e. multiplication tables, maps). We will pass this idea on to our PTO.Our PTO recently approved the purchase of a “sensory walk” kit for the short hallway. We hope that it will be installed during the winter break. | Mr. Bagshaw will create and send out a staff survey. We will revisit at an upcoming meeting. The team will revisit this closer to the event next fall.The team will gather community feedback and other ideas and revisit this spring.Mrs. Gaddy will share these ideas with our PTO. |
| Parent Questions | Book Fair | Mrs. Moore requested that the Book Fair dates do not coincide with teacher trainings in the future. Unfortunately, the teacher training date was just announced last month and the book fair is usually booked a year in advance. Mrs. Gaddy suggested that we publicize the “E-wallet” option more next year so that parents know that they do not have to send in cash. The PTO Facebook page pushed this information out. In the future, teachers could also attach the information to their weekly newsletters and a Connect Ed text could be sent. |  |
| Next Meeting |  | January 15, 2020 at 3:00 pm in the Media Center. |  |